

## LONDON PUBLIC LIBRARY POLICY

Title of Policy: Charter of Library Use  
Policy Type: Board Operational Linkage  
Policy No: C-C-01

Effective Date: January 21, 2021

Review: January, 2025

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### **PURPOSE:**

The Charter of Library Use is an umbrella policy identifying several key policies which define the relationship between Library users and London Public Library (The Library) in terms of expected behaviours and responsibilities. These policies are:

- Technology Use;
- Internet Services;
- Rules of Conduct; and,
- Unattended Children.

### **SCOPE:**

This policy applies to all members of the public and Employees using or accessing our facilities in person or remotely.

Members of the public and Employees are expected to follow the laws and regulations of Canada and the Province of Ontario. In the Library, particular attention is given to:

- *Canada's Anti-Spam Legislation (SC 2010, c 23);*
- *Canadian Charter of Rights and Freedoms;*
- *Copyright Act (RSC1985, c C-42) and other legislation governing intellectual property;*
- *Criminal Code of Canada (RSC 1985, c C-46) and other legislation governing public conduct;*
- *Child, Youth and Family Services Act, 2017 (SO 2017, c 14, Sched 1) and other legislation governing the rights of children;*
- *Ontario Human Rights Code (RSO 1990, c H19);*
- *Ontario Public Libraries Act (RSO 1990, c C44); and,*
- *Ontario Trespass to Property Act (RSO 1990, c T21).*
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**POLICY STATEMENT:**

The Library aims to provide a welcoming and safe environment for the enjoyment of Library users and Library Employees alike.

Individuals using Library services and resources are expected to act with respect and consideration for other users, for Library Employees, Library Volunteers, Security staff and for Library Property.

It is the responsibility of Library Employees to ensure that Library users adhere to Library policies. Library Employees will make every effort to apply these policies in a fair, dignified and positive way.

Any individual found in violation of Library policy risks loss of privileges, exclusion from the Library, cost-recovery damages and prosecution.

**BACKGROUND:****INQUIRIES:**

CEO & Chief Librarian

**KEYWORDS:****RELATED DOCUMENTS:**

Technology Use Policy  
Internet Service Policy  
Rules of Conduct Policy  
Smoke-Free Policy  
Unattended Children Policy

**DOCUMENT CONTROL:**

Approved: October 25, 2005  
Reviewed: June 14, 2012 (L12/40.1)  
Reviewed: October 27, 2016 (L16/50.1)  
Reviewed: January 21, 2021 (L21/7)