

REPORT TO THE LIBRARY BOARD

OCTOBER 19, 2023

SUBJECT: Hours of Operation: Lambeth, Carson
PURPOSE: For Approval
PREPARED BY: Michael Ciccone, CEO & Chief Librarian
Nancy Collister; Director, Customer Services & Branch Operations
PRESENTED BY: Michael Ciccone

RECOMMENDATION

It is recommended that the Library Board approve the change of hours at the Lambeth and Carson Branches.

BACKGROUND:

The Carson and Lambeth branch will change their hours on Tuesdays and Thursdays from 1-9 pm to 12-8 pm. These small branch locations currently operate 35 hours and are staffed by a single employee. These branch locations are utilized more in the daytime than evening hours and a study of our attendance patterns shows a sharp decline in visits after 8 pm. The 8 pm closure will still allow book clubs and other programs to operate, for patrons to pick up holds after work and for families to visit and pick up materials to support recreational and educational needs of their children. The operational schedule for these two locations will be: Tuesday and Thursday 12-8 pm, Wednesday and Saturday 9-5 pm and Friday 10-6 pm.

NEXT STEPS:

Upon approval, the new hours will be implemented as of Jan. 1, 2024.