

REGULAR BOARD MEETING
MARCH 20, 2025
PUBLIC SESSION MEETING MINUTES

A regular meeting of the London Public Library Board was on the above date at 5:30 p.m. in the Central Public Library Friends of the Library Boardroom with the following present:

From the Board: S. Collyer (virtual), S. Desserud, B. Gibson (Chair), H. Jack, Mayor J. Morgan (virtual), Councillor S. Trosow

From Management: C. Abraham, C. Ashby, M. Ciccone, H. El Birani, L. Gaur, E. Hobin, B. Holme, J. Macdonald, A. O'Sullivan, E. Sutter

Guests: A. Riopelle (student mentee), K. Caschera (CUPE Representative)

Minutes Taken by: J. Hodgins

1. Apologies

B. Allison, Z. Hashmi, J. McCall, N. Collister

2. Disclosure of Interest

None

3. Changes to And Adoption of Agenda(s)

MOTION: To approve the agenda as presented.

MOVED by: S. Desserud

SECONDED by: H. Jack

CARRIED

4. Approval of Minutes

a. Feb. 20, 2025

MOTION: To approve the Feb. 20, 2025 Public Session Meeting Minutes as presented.

MOVED by: S. Desserud

SECONDED by: S. Trosow

CARRIED

b. March 3, 2025 - Special Meeting

MOTION: To approve the March 3, 2025 Special Public Session Meeting Minutes as presented.

MOVED by: S. Desserud

SECONDED by: H. Jack

CARRIED

Mayor Morgan joined the meeting.

5. Business Arising From the Minutes

None

6. Report on Matters from Confidential Sessions

- a. B. Gibson reported the following:
 - i. Feb. 20, 2025 Confidential Session
 - 1. Confidential matters were discussed pertaining to:
 - a. the security of property and personnel.
 - b. to the proposed acquisition or disposition of property.
 - c. to employee relations.
 - d. a confidential personnel issue.
 - 2. March 3, 2025 Special Confidential Session
 - a. A confidential matter was discussed which, in the Chair's opinion, having the discussion in public session would be prejudicial.

7. Consent Items

- a. Staff Activity and Community Impact Report
- b. Draft Agenda –April 24, 2025

MOTION: To approve consent items as presented.

MOVED by: S. Desserud

SECONDED by: S. Trosow

CARRIED

8. Reports from Committees, Members and Staff Requiring Board Action

- a. Policy Reviews
 - i. Records Management

MOTION: To approve the Records Management Policy as presented.

MOVED by: S. Desserud

SECONDED by: H. Jack

CARRIED

- ii. Credit Card

MOTION: To approve the revisions to the Credit Card Policy as presented

MOVED by: H. Jack

SECONDED by: S. Desserud

CARRIED

- b. Sherwood Furniture Purchase
 - i. Presented My M. Ciccone on behalf of N. Collister

MOTION: To approve the purchase of furniture, including shelving, meeting room tables and chairs, laptop and computer tables, and seating, for the

Sherwood Branch from Patrick Cassidy Business Interiors and Design.
MOVED by: S. Desserud
SECONDED by: S. Collyer
CARRIED

- c. Sherwood Children's Room Activity Furniture Purchase – Contingency for possible Tariff
 - i. Presented My M. Ciccone on behalf of N. Collister

MOTION: To approve a 25% contingency allocation for the purchase of a TMC Kids Interactive Area Set for the Sherwood Branch's renovated children's area from Patrick Cassidy Business Interiors and Design.

MOVED by: S. Desserud
SECONDED by: S. Trosow
CARRIED

9. Updates from Other Boards and Commissions

- a. Historic Sites Committee
 - i. J. Hodgins on behalf of Z. Hashmi reported there is a vacancy on the committee and recruiting is in process.
 - ii. S. Desserud reported the Friends of LPL met March 4 and are recruiting personnel for the book store.

10. Inquiries and other Business

- a. Reminders
 - i. Sherwood Gift Announcement - March 26 at 1:00 pm. RSVP to Jill.
 - ii. Community Impact and Staff Activity Report Survey - Please complete.
- b. Guests
 - i. B. Gibson introduced and welcomed guests.

11. Adjournment to Confidential Session

MOTION: To adjourn to Confidential Session of meeting.

MOVED by: S. Desserud
SECONDED by: H. Jack
CARRIED at 5:47pm.

Meeting returned from Confidential Session at 6:22pm

12. Report on Matters Discussed in Confidential Session (added)

- a. M. Ciccone reported for the public record that the following items were discussed in the Confidential Session:
 - i. Central Library roof repairs have begun and will take 6-8 weeks to complete.
 - ii. Reading Garden renovation has begun and will be complete by the summer.
 - iii. Central Security issues were discussed.
 - iv. The 2026 budget was discussed.

13. Meeting Adjournment

MOTION: To adjourn to Confidential Session of meeting.

Moved by: S. Desserud

SECONDED by: S. Collyer

CARRIED at 6:24pm.

B. Gibson welcomed J. Morgan to the London Public Library Board.

Signature (Chair)

Signature (Secretary)