London Public Library

REGULAR BOARD MEETING

Sept. 25, 2025

PUBLIC SESSION MEETING MINUTES

A regular meeting of the London Public Library Board was held on the above date at 5:30 p.m. in the Central Public Library Friends of the Library Boardroom with the following present:

From the Board: B. Allison S. Desserud, Z. Hashmi (virtual)., B. Gibson, J. McCall, S. Collyer (virtual)

From Management: C. Abraham, C. Ashby, M. Ciccone, L. Gaur, E. Hobin, B. Holme, J. Macdonald, E. Sutter

Guests: A. Desai (Montieth-Brown), J. Hudyma (Montieth-Brown)

Minutes Taken by: J. Hodgins

5:34pm - B. Gibson called the meeting to order

1. **Apologies**

   H. Jack, Mayor J. Morgan, Councillor S. Trosow

2. **Disclosure of Interest**

   None

3. **Changes to And Adoption of Agenda(s)**

   MOTION: To approve the agenda as presented.
   MOVED by: S. Desserud
   SECONDED by: B. Allison
   CARRIED

4. **Report on Matters from Confidential Session - June 19, 2025 (verbal)**
   B. Gibson reported that matters of discussion related to:
   - The security of the property of the board
   - A proposed of pending acquisition or disposition of land by the board
   - An item where, in the chairs position, the discussion in public session would be prejudicial"

5. **Approval of Minutes**
   a. June 19, 2025

      MOTION: To approve June 19, 2025 Public Session Meeting Minutes as presented.
      MOVED by: B. Allison
      SECONDED by: S. Desserud
      CARRIED

b. July 17, 2025 – Special Meeting

MOTION: To approve July 17, 2025 Special Public Session Meeting Minutes as presented.

MOVED by: B. Allison
SECONDED by: J. McCall
CARRIED

c. Aug. 21, 2025 – Special Meeting

MOTION: To approve Aug. 21, 2025 Special Public Session Meeting Minutes as presented.
MOVED by: S. Desserud
SECONDED by: J. McCall
CARRIED

6. Business Arising From the Minutes

None

7. **Consent Items**

a. Draft Agenda –Oct. 23, 2025
d. May 2025 Staff Activity and Community Impact Report

MOTION: To receive consent items as presented.
MOVED by: S. Desserud
SECONDED by: B. Allison
CARRIED

8. Delegations and Presentations

a. Facilities Master Plan - Monteith-Brown Presentation - A. Desai

6:03pm – A. Desai and J. Hudyma left the meeting

9. Reports from Committees, Members and Staff Requiring Board Action

a. Policy Review
i. Lease of LPL Property to Non-LPL Entities

MOTION: To approve the Lease of LPL Property to Non-LPL Entities Policy as presented.
MOVED by: B. Allison
SECONDED by: J. McCall
CARRIED

ii. Lending Services

MOTION: To approve the Lending Services Policy as presented.
MOVED by: S. Desserud

SECONDED by: J. McCall
CARRIED

b. 2025 Q2 Statistics
   i. E. Sutter presented 2025 Q2 Statistics, clarifying how visits are determined, and noting that Sherwood's numbers reflect that there was minimal evening hours during construction.

MOTION: To receive the Q1 Statistics report as presented.
MOVED by: B. Allison
SECONDED by: S. Desserud
CARRIED

c. Financial Update through August 2025
   i. L. Guar presented a financial update as of Aug 31, 2025, noting that areas where the budget is underspent reflects expenses that typically fall in the last quarter of the year.

MOTION: To receive the Financial Update as presented.
MOVED by: B. Allison
SECONDED by: S. Desserud
CARRIED

d. 2026 City Budget Submission - Library Capital Projects
   i. M. Ciccone presented the City budget submission for Library capital projects. It was noted that the value of money has changed significantly since 2019, and that multi use facilities or other creative use of spaces can help minimize costs for future projects.

MOTION: To approve the 2026 City Budget Submission for Library Capital Projects.
MOVED by: S. Desserud
SECONDED by: B. Allison
CARRIED

e. LDE Steam Heat Replacement Update – For information only
   i. M. Ciccone that Enwave Energy Corporation (previously London District Energy), who provides steam and chilled water for heating and cooling purposes to several facilities in the downtown core have indicated their intention to cease operating most of the medium-pressure steam line in the downtown core by October 31, 2026.

      The discontinuation of the medium-pressure steam supply line will affect several City facilities and facilities occupied by affiliated organizations, including City Hall, Centennial Hall, Museum London and the Central Library.

      A report from City staff was presented to City Council's Infrastructure and Corporate Services Committee on Monday, September 15. The committee report and its recommendations were approved by Council on Tuesday, September 23.

f. Strategic Planning Process – For information only
    i. M. Ciccone advised that the Strategic Planning process is a Board initiative to be completed in 2026 before the end of this board's term

g. 2026 Closure Dates

MOTION: To approve the 2026 Closure Dates.
MOVED by: B. Allison
SECONDED by: S. Desserud
CARRIED

10. **Updates from Other Boards and Commissions**

a. Friends of LPL
    i. S. Desserud reported that the Friends have had 2 meetings since June, the Friends Book Sale is on 0ct 17-19, 2025, there was a $100,000.00 cheque presented for the Sherwood renovation on Sept. 24, 2025, and the Friends bookstore has had a change in managers. Friends of LPL meets next in early October.

b. Historic Sites Committee
    i. Z. Hashmi reported that the HSC met on Sept. 5, 2025 and the London cricket club plaque will be erected in spring due to City process change.

11. **Inquiries and other Business**

a. Correspondence - D. Skidmore

MOTION: To receive correspondence.
MOVED by: S. Desserud
SECONDED by: J. McCall
CARRIED

b. Reminders:
    i. Sherwood Grand Opening - Oct. 4, 2025
    ii. Chamber of Commerce, State of the City Address - Jan. 28, 2026
    iii. Next Board meeting will be at Sherwood Branch

12. **Adjournment to Confidential Session**

a. Whereas LPL matters of discussion fall under the Municipal Act s. 239.2 j,k, and Public Libraries Act s. 16.1.4 a, c, d, therefore be it resolved the board will meet in camera.

MOTION: To adjourn to the Confidential Session of the meeting.
MOVED by: S. Desserud
SECONDED by: B. Allison
CARRIED at 6:26pm

6:32pm – meeting returned from confidential session

13. Meeting Adjournment

MOTION: To adjourn the meeting.
MOVED by: S. Desserud
SECONDED by: J. McCall
CARRIED at 6:32pm.

____________________ Signature (Chair)

____________________ Signature (Secretary)