

REGULAR BOARD MEETING
Oct. 23, 2025
PUBLIC SESSION MEETING MINUTES

A regular meeting of the London Public Library Board was held on the above date at 5:30 p.m. in Sherwood Branch Meeting Room A with the following present:

From the Board: S. Desserud, Z. Hashmi, H. Jack (meeting Chair), J. McCall (virtual), S. Collyer, Councillor S. Trosow

Absent: Mayor J. Morgan

From Management: C. Abraham, M. Ciccone, N. Collister, L. Gaur, E. Hobin, B. Holme, J. Macdonald, A. O'Sullivan, E. Sutter

Guests: D. Peebles (Sherwood Branch Supervisor), C. Walker (Fund Development and Special Projects)

Minutes Taken by: J. Hodgins

5:30 pm – H. Jack called the meeting to order

1. Apologies

B. Allison, B. Gibson

2. Disclosure of Interest

None

3. Changes to And Adoption of Agenda(s)

MOTION: To approve the agenda as presented.

MOVED by: S. Trosow

SECONDED by: S. Collyer

CARRIED

4. Report on Matters from Confidential Session - June 19, 2025 (verbal)

H. Jack reported that in the Sept. 25, 2025 Confidential Session matters were discussed relating to the security of the property of the board and a proposed of pending acquisition or disposition of land by the board.

5. Approval of Minutes

a. Sept. 25, 2025

MOTION: To approve Sept. 25, 2025 Public Session Meeting Minutes as presented.

MOVED by: Z. Hashmi

SECONDED by: S. Collyer
CARRIED

5:33 pm – J. McCall joined the meeting (virtual)

6. Business Arising From the Minutes

None

7. Consent Items

- a. Draft Public Session Agenda –Dec. 4, 2025
- b. Oct, 2025 Staff Activity and Community Impact Report

MOTION: To receive consent items as presented.

MOVED by: S. Desserud

SECONDED by: S. Collyer

CARRIED

8. Delegations and Presentations

- a. Sherwood Branch Presentation – D. Peebles, Branch Supervisor
 - i. Board Members expressed their appreciation for Sherwood staff's hard work during the renovation

9. Reports from Committees, Members and Staff Requiring Board Action

- a. Fund Development Update – C. Walker, M. Ciccone
 - i. MC presented the update, highlighting the success of C. Walker in recent months and noting that recent Ministry stats showed LPL's numbers are only 2nd to Toronto in terms of donations in 2024.
 - ii. Discussion noted that any balances being carried forward are being kept in reserve for future renovations.

MOTION: To receive the Fund Development Update.

MOVED by: S. Collyer

SECONDED by: S. Desserud

CARRIED

b. Policy Review

- i. Procurement Policy

MOTION: To approve the Procurement Policy as presented.

MOVED by: S. Collyer

SECONDED by: S. Desserud

CARRIED

- ii. Collections Management Policy

MOTION: To approve the Collections Management Policy as presented.

MOVED by: S. Collyer
SECONDED by: S. Trosow
CARRIED

iii. Intellectual Freedom Policy

MOTION: To approve the Intellectual Freedom Policy as presented.

MOVED by: S. Collyer
SECONDED by: S. Desserud
CARRIED

iv. Business Continuity Policy

MOTION: To approve the Business Continuity Policy as presented.

MOVED by: S. Desserud
SECONDED by: S. Collyer
CARRIED

10. Updates from Other Boards and Commissions

a. Friends of LPL

- i. S. Desserud reported that the Giant Book Sale raised \$63873.00, the highest amount to date. There is a Speaking with Friends event on Dec. 6, 2025, 2:00-4:00pm with Linden MacIntyre.

b. Ontario Library Service (OLS)

- i. S. Trosow shared he will be attending and upcoming OLS Board Assemble meeting.

11. Inquiries and other Business

a. Upcoming Events

- i. Cheque Presentation – Lerner’s – Tuesday, Oct. 28, 3:00pm, Central Branch
- ii. Volunteer Appreciation - Choir Revolution - Nov. 5, 2025, 7:00pm, WPH
- iii. State of the City Address - Jan. 28, 2026, 7:30am
- iv. HSC plaque unveiling originally scheduled for Nov. 5 has been postponed to the spring so that it can be held in conjunction with a music event at Wonderland Gardens.
- v. December Board Meeting will be full and lengthy

12. Adjournment to Confidential Session

- a. Whereas LPL matters of discussion fall under the Public Libraries Act s. 16.1.4 d and e; therefore be it resolved the Board will meet in camera.

MOTION: To adjourn to the Confidential Session of the meeting.
MOVED by: Z. Hashmi

SECONDED by: S. Trosow
CARRIED at 6:11 pm

6:24 pm – meeting returned from confidential session

13. Report on Confidential Session

- a. Matters were discussed in Confidential Session pertaining to (a) labour relations or employee negotiations, and (b) litigation or potential litigation, including matters before administrative tribunals, affecting the board. Progress is shown in regard to both matters.

14. Meeting Adjournment

MOTION: To adjourn the meeting.
MOVED by: S. Collyer
SECONDED by: S. Trosow
CARRIED at 6:25pm.

Signature (Chair)

Signature (Secretary)