

**REGULAR BOARD MEETING**  
**DECEMBER 4 , 2025**  
**PUBLIC SESSION MEETING MINUTES**

A regular meeting of the London Public Library Board was held on the above date at 5:30 p.m. in Stevenson-Hunt Room, Central Library with the following present:

**From the Board:** B. Allison, S. Desserud, B. Gibson (Chair), Z. Hashmi, H. Jack (virtual), J. McCall, Mayor J. Morgan (virtual), S. Collyer, Councillor S. Trosow (virtual)

**From Management:** M. Ciccone, N. Collister, L. Gaur, E. Hobin, B. Holme, J. Macdonald, A. O'Sullivan, E. Sutter, . Ashby

**Guests:** K. Hill (East London Supervisor), A. Co-Dyre (incoming Director, Public Service)

**Minutes Taken by:** J. Hodgins

B. Gibson precluded the meeting with remarks to acknowledge N. Collister's retirement, welcome A. Co-Dyre, and express gratitude for support as Board Chair.

5:34pm – B. Gibson called the meeting to order

**1. Apologies**

None

**2. Disclosure of Interest**

None

**3. Changes to And Adoption of Agenda(s)**

MOTION: To approve the agenda as presented.

MOVED by: S. Collyer

SECONDED by: S. Desserud

CARRIED

**4. Report on Matters from Confidential Session – Oct. 23, 2025 (verbal)**

B. Gibson reported that in the Oct. 23, 2025 Confidential Session matters were discussed relating to (a) labor relations or employee negotiations, and (b) litigation or potential litigation, including matters before administrative tribunals, affecting the board.

**5. Approval of Minutes**

a. Oct. 23, 2025

MOTION: To approve Oct. 23, 2025 Public Session Meeting Minutes as

presented.  
MOVED by: S. Collyer  
SECONDED by: B. Allison  
CARRIED

## **6. Business Arising From the Minutes**

None

B. Gibson moved to change the agenda to hold Board Officer elections before proceeding.  
Agreed to by consensus.

## **7. Election of Officers**

Following bylaw electoral process CEO M. Ciccone took over as pro-tem Chair for the election of the Chair.

### **a. Election of Chair:**

- i. S. Trosow nominated H. Jack; H. Jack accepted nomination.  
Z. Hashmi nominated J. McCall; J. McCall declined nomination.
- ii. No other nominations were brought forward.
- iii. H. Jack was declared Board Chair, 2026.

H. Jack assumed Chair from CEO.

### **b. Vice Chair:**

- i. J. McCall nominated B. Gibson; B. Gibson accepted nomination.  
S. Trosow nominated S. Desserud; S. Desserud declined nomination.
- ii. No other nominations were brought forward.
- iii. B. Gibson was declared Vice Chair, 2026.

### **c. At-Large Officer**

- i. J. McCall nominated S. Desserud; S. Desserud accepted nomination.
- ii. No other nominations were brought forward.
- iii. S. Desserud was declared At-Large Officer, 2026.

H. Jack passed the Chair to B. Gibson at 5:42pm

## **7. Consent Items**

- a. Draft Public Session Agenda –Jan. 22, 2025
- b. December 2025 Staff Activity and Community Impact Report

MOTION: To receive consent items as presented.  
MOVED by: S. Collyer  
SECONDED by: S. Desserud

CARRIED

**8. Delegations and Presentations**

- a. East London Branch Presentation – K. Hill, Branch Supervisor

**9. 2025 Board Committees - addition of ad-hoc Strategic Plan Committee**

MOTION: To strike an ad-hoc Strategic Plan Committee.

MOVED by: S. Collyer

SECONDED by: S. Desserud

CARRIED

**10. 2026 Board Committee Appointments**

- a. Financial Oversight Committee:
  - i. S. Collyer, H. Jack and S. Desserud were declared members.
- b. Governance Committee:
  - i. B. Allison and Board Officers were declared members.
- c. CEO Performance Review Committee:
  - i. B. Gibson, H. Jack and S. Collyer were declared members.
- d. Property and Facilities Oversight Committee (ad-hoc)
  - i. S. Trosow, S. Collyer and S. Desserud were declared members.
- e. Strategic Plan Committee (ad-hoc)
  - i. J. McCall, Z. Hashmi and B. Gibson were declared members.

**11. 2026 Other Committee and Board Assignments**

- a. Historic Sites
  - i. Z. Hashmi will stand on this committee.
- b. Friends of the Library
  - i. S. Desserud will stand on this committee.
- c. Western Fair District
  - i. J. McCall and Z. Hashmi will stand on this committee.
- d. Ontario Library Service Board Assembly

- i. S. Trosow will stand on this committee.

## **12. Reports from Committees, Members and Staff Requiring Board Action**

- a. 2026 Board Meeting Schedule – presented by M. Ciccone

MOTION: To approve the 2026 Board Meeting Schedule as presented.

MOVED by: S. Collyer

SECONDED by: S. Desserud

CARRIED

- b. 2026 Board Annual Agenda – presented by M. Ciccone

MOTION: To approve the 2026 Board Annual Agenda as presented.

MOVED by: S. Collyer

SECONDED by: S. Trosow

CARRIED

- c. Policy Review – presented by M. Ciccone

- i. Health & Safety Commitment & Policies

- 1. Workplace Harassment Prevention Policy

- 2. Workplace Violence Prevention Policy

MOTION: To approve the Health & Safety Commitment & associated policies as presented.

MOVED by: Z. Hashmi

SECONDED by: S. Collyer

CARRIED

- d. Monetary Charges Schedule – presented by N. Collister

MOTION: To approve Monetary Charges Schedule as presented.

MOVED by: Z. Hashmi

SECONDED by: S. Collyer

CARRIED

- e. 2025 Q3 Statistics – A. O'Sullivan

MOTION: To receive the 2025 Q3 Statistics Report

MOVED by: S. Collyer

SECONDED by: S. Trosow

CARRIED

- f. Statement of Expense: Senior Administration Report – presented by L. Guar

MOTION: To receive the Statement of Expense: Senior Administration Report.

MOVED by: S. Collyer

SECONDED by: B. Allison

CARRIED

- g. Administration Awarded Contracts Report – presented by L. Guar

MOTION: To receive the Administration Awarded Contracts Report.  
MOVED by: J. McCall  
SECONDED by: S. Desserud  
CARRIED

### **13. Updates from Other Boards and Commissions**

#### **a. Friends of LPL**

S. Desserud reported the Friends Executive have met twice since last board meeting November 4th and Dec 2nd.

A funding request made by Christine Walker on behalf of the library was discussed extensively and the Friends voted to fund \$100,000 of the amount requested prioritising the Summer Read Program, Family Literacy, Healthy Snacks, Jazz for the People and Children and Adult programming.

Linden MacIntyre will be the Speaking With Friends guest author this Sat Dec 6 from 2 to 4 at Central Library 3rd floor. His book will be available to purchase from Oxford Books. There will be one for raffle giveaway.

The Library Bookstore is hosting a Volunteer Appreciation event this Friday from 3-5 for bookstore and Friends volunteers.

Annual General Meeting is Wed Jan 14th at 6 followed by Jazz for the People.

Next meeting: Tuesday January 6th 2026

#### **b. Historic Sites Committee (HSC):**

Z Hashmi reported the HSC had met on Nov. 12. The London Cricket Club plaque will be going up in 2026 during cricket season. The Wonderland Gardens sign unveiling will be held on June 21, 2026. The HSC will not be hosting an anniversary event, but committee members are working on London street names which could tie in to committee's anniversary.

### **14. Inquiries and other Business**

- a. OLA Library Board Boot Camp – J. Hodgins will provide more information via email.

### **15. Adjournment to Confidential Session**

Whereas matters of discussion fall under the Municipal Act s. 239.2 a, c, j and Public Libraries Act s. 16.1.4 a, c, d, therefore be it resolved the board will meet in camera.

MOTION: To adjourn to the Confidential Session of the meeting.  
MOVED by: S. Collyer  
SECONDED by: S. Desserud  
CARRIED at 6:24 pm

6:38 pm – the meeting returned from confidential session

**16. Report on Confidential Session**

- a. An item originally on the confidential session agenda was postponed to the January 22, 2026 public session.

**17. Meeting Adjournment**

MOTION: To adjourn the meeting.

MOVED by: J. McCall

SECONDED by: S. Collyer

CARRIED at 6:39pm.

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Signature (Chair)

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Signature (Secretary)