

REPORT TO THE LIBRARY BOARD

MARCH 26, 2026

SUBJECT: Fall 2026 Sunday Hours
PURPOSE: For Approval
PREPARED BY: Executive Team
PRESENTED BY: Adrienne Co-Dyre – Director, Public Service

RECOMMENDATION

It is recommended that the Library Board approve the opening of the Library for Sunday Hours as follows:

- Date Range: Sunday, October 18, 2026 to December 13, 2026
- Hours: 1 pm – 5 pm
- Branches: Bostwick, Sherwood, Stoney Creek

BACKGROUND

We are pleased to offer Sunday service for the first time since Spring of 2024.

As per the current Collective Bargaining Agreement with CUPE Local 217, Sunday service work performed by permanent employees is done on a voluntary basis. When we sought volunteers in 2021 to work at Central, we received little interest (security, safety and parking were cited as concerns). We expect that Sunday opportunities at these branches will be more attractive.

In choosing the three branches, we took into consideration geographic coverage and the traffic at the facility in which they're housed:

- The Bostwick Branch, located in the newly named Startech.com YMCA, Community Centre and Library, has been one of busiest branches in the system since its opening in 2018 and is part of a highly used multi-use facility with extensive weekend activities.
- The Sherwood Branch, located in the Sherwood Forest Mall, has been the second busiest branch in the system since re-opening after renovation, accounting for 11.5% of all system visits in Q4 2025.
- The Stoney Creek Branch, located in the Stoney Creek Community Centre along with the YMCA, has seen steady use since the end of the Pandemic.

All three of those locations will be able to provide their community with meeting space and study rooms.

FINANCIAL IMPACT

As per the Collective Agreement; “all authorized time worked for Sunday Service shall be at the overtime rate of time and one half (1½) times regular time. Employees shall receive, at the discretion of the employee, compensation or time-off for time worked.”

The staffing cost for providing 4 hours of Sunday Service for 9 weeks in the Fall of 2026 at three branches is approximately \$40,000 (this cost estimate excludes additional facility operating costs, such as utilities, and security).

NEXT STEPS

Staff will be notified that Sunday Hours are available. We will assess the success of offering services at these three branches prior to seeking approval from the Board for the 2027 Sunday Service schedule.