

REPORT TO THE LIBRARY BOARD

SEPTEMBER 24, 2026

SUBJECT: Board Governance Policy Review - Discontinue Summer Authority Policy

PURPOSE: For Approval

PREPARED BY: Governance Committee

PRESENTED BY: Michael Ciccone – CEO & Chief Librarian

RECOMMENDATION

It is recommended that the Library Board discontinue the use of the Summer Authority Policy.

BACKGROUND

This policy concerns the continuity of ongoing operations of the organization during the summer months when the Board typically does not meet. The Governance Committee and CEO agree that this policy is no longer relevant given improved communication tools and the ability of the Board to hold special meetings virtually when needed through the summer months. The current policy is appended.

NEXT STEPS

Removing the Summer Authority Policy from all external and internal resource lists.

CURRENT POLICY

PURPOSE:

The purpose of this policy is to ensure workflow continuity of the London Public Library Board (Library Board) during the summer months.

DEFINITIONS:

“Summer Business” means any decisions taken under authority of this policy during the months of July, August and September, up to the September Library Board meeting.

POLICY STATEMENT:

It is London Public Library policy that:

- The Chief Executive Officer and Chief Librarian (CEO) in consultation with the Library Board Chair and/or Vice Chair, is authorized to take action and carry out the work of the institution for the summer;
- Summer business will be ratified by the Library Board at its regular meeting held in September or at a meeting in August, if such a meeting is called; and
- Such authority does not supersede the calling of meetings of committees or of a special meeting of the Library Board if necessary.