REGULAR BOARD MEETING

September 24, 2026

PUBLIC SESSION MEETING MINUTES

From the Board: H. Jack (Chair), S. Desserud, B. Gibson, Z. Hashmi (virtual), S. Collyer, B. Allison (virtual), J. McCall

Staff: L. Guar, J. Macdonald, A. Co-Dyre, M. Ciccone, B. Holme, E. Hobin

Minutes Taken by: J. Hodgins

Call to Order at 5:30pm by H. Jack

a. H. Jack welcomed E. Hobin in new role as Director, Communication and Development.

1. **Apologies**

   a. Mayor J. Morgan, Councillor S. Trosow

2. **Disclosure of Interest**

   a. None

3. **Changes to and Adoption of Agenda(s)**

   MOTION: To approve the agenda as presented.
   MOVED by: S. Collyer
   SECONDED by: S. Desserud
   CARRIED

4. **Approval of Minutes**

   a. June 25, 2026

      MOTION: To approve the June 25, 2026 Public Session Meeting Minutes as presented/amended
      MOVED by: S. Desserud
      SECONDED by: S. Collyer
      CARRIED

5. **Business Arising From the Minutes**

   a. None

DRAFT

6. **Report on Matters from Confidential Session**

   H. Jack reported that in a Special Confidential Session held on July 8, matters were discussed related to Section 16.1 (4) (b) of the Public Libraries Act: personal matters about an identifiable individual.

7. **Consent Items**

   a. Draft Public Session Agenda - October 22, 2026

      MOTION: To approve the consent item as presented.
      MOVED by: S. Collyer
      SECONDED by: B. Allison
      CARRIED

8. **Delegations and Presentations**

   a. Branch Presentation - Bostwick, Glanworth and Lambeth – D. Brown, Supervisor

9. **Reports from Committees, Members and Staff Requiring Board Action**

   a. Strategic Plan Framework - Draft - presented by J. Hudyma, Monteith Brown

      i. Suggestions:
         1. Reconsider order of Strategic Pillars to align with priorities.
         2. Reword certain priorities to clarify meaning and intent.
      ii. Board members can send feedback and written suggestions to CEO.
      iii. Strategic Planning Committee meets Oct. 14, 2026 to finalize plan
      iv. Staff and Public will have review opportunity.
      v. Plan will be endorsed at October Board Meeting.

   b. Annual Agenda Changes Rescindment - presented by M. Ciccone

      MOTION: To approve the rescindment of the previously approved revisions to the Board's Annual Agenda.
      MOVED by: J. McCall
      SECONDED by: S. Collyer
      CARRIED

   c. Policy Review

      i. Board Governance Policies

         1. Summer Authority - presented by M. Ciccone

            MOTION: To approve the discontinuation of the use of Summer Authority Policy as recommended.
            MOVED by: S. Desserud
            SECONDED by: Z. Hashmi
            CARRIED

2. Board Governance Policies - presented by M. Ciccone
    a. CEO Linkage
    b. Acting CEO Plan
    c. Governance Processes
    d. Guiding Principles
    e. Executive Limitations
    f. Signing Authority
    g. Business Closure

MOTION: To have staff explore the establishment of a Governance By-Law which consolidates the Board Governance Policies into one document.
MOVED by: B. Gibson
SECONDED by: S. Collyer
CARRIED

MOTION: To approve the Board Governance policies as presented.
MOVED by: S. Desserud
SECONDED by: S. Collyer
CARRIED

d. System Closures 2027 - presented by B. Holme

MOTION: To approve the System Closures for 2027 as presented.
MOVED by: J. McCall
SECONDED by: B. Gibson
CARRIED

e. Sunday Service Jan - May 2027 Hours - presented by A. Co-Dyre

MOTION: To approve the opening of the Library for Sunday hours as presented.
MOVED by: S. Collyer
SECONDED by: B. Gibson
CARRIED

f. Statement on Artificial Intelligence - presented by M.Ciccone.

    i. Discussion
        1. All staff will have AI training.
        2. Collections Policy addresses AI-related authorship concerns.
        3. No plans currently for organizational disclaimers on AI generated content.

MOTION: To approve the Statement on Artificial Intelligence as presented.
MOVED by: S. Collyer
SECONDED by: S. Desserud
CARRIED

g. 2026 Q2 Statistics - presented by M.Ciccone

MOTION: To receive the 2026 Q2 Statistics Report.
MOVED by: B. Gibson
SECONDED by: S. Desserud
CARRIED

h. Financial Update through August 2026 - presented by L. Gaur

MOTION: To receive the Financial Update through August 2026.
MOVED by: S. Collyer
SECONDED by: B. Gibson
CARRIED

10. **Notice of Motion**

At the October 22, 2026 Board meeting, Governance Committee member B. Gibson will move or cause to be moved that the London Public Library amend their bylaws based on the recommendations put forth from the Governance Committee and that this amendment take effect immediately upon approval of said motion.

11. **Updates from Other Boards and Commissions**

a. Historic Sites Committee - Z. Hashmi reported that the Committee met Sept. 23 and had tow unveilings early in the summer, with 2 new plaque ideas being researched for the Hyland Cinema and Labatt Park.

b. Friends of LPL - S. Desserud shared that the Friends of LPL met twice over the summer and is meeting next on Oct. 6, the Giant Book Sale is Oct. 16-18 at Centennial Hall and their quarterly newsletter has been distributed.

12. **Inquiries and other Business**

a. Board Transition – H. Jack confirmed with the Board members that a Legacy Document for the incoming Board should be prepared and agreed to create a draft.

13. **Adjournment to Confidential Session**

The Board will adjourn to a confidential session to discuss matters related to Section 16.1 (a), (b), (c), (d), (e) and (f) of the Public Libraries Act:

(a) the security of the property of the board;
(b) personal matters about an identifiable individual;
(c) a proposed or pending acquisition or disposition of land by the board;
(d) labour relations or employee negotiations;
(e) litigation or potential litigation, including matters before administrative tribunals, affecting the board;
(f) and advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

MOTION: To adjourn the meeting to Confidential Session at 6:40pm.
MOVED by: B. Gibson
SECONDED by: J. McCall
CARRIED

14. **Meeting Adjournment**

MOTION: To adjourn the meeting at 7:57pm
MOVED by: B. Allison
SECONDED by: J. McCall
CARRIED

_____ _____

Signature (Chair) Signature (Secretary)